

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**

**Monday, November 3, 2025 Immediately following the Public Hearing**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

Join Zoom Meeting

<https://us06web.zoom.us/j/82281462783?pwd=yrz5TQK8mbZpkU3pfq3YQxazgx7Bat.1>

Meeting ID: 822 8146 2783

Passcode: 724519

Invocation and Pledge of Allegiance

The meeting was called to order at 6:13pm and Roll Call was taken:

Trustee May - Present

Trustee Lovato – Present

Trustee Sanchez – Present

Trustee Hall – Present

Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

**ACTION TAKEN:** Trustee Sanchez made a motion to approve the agenda. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the October 6, 2025 Regular Meeting Minutes – Action Item

**ACTION TAKEN:** Trustee Hall made a motion to approve the October 6, 2025 Regular Meeting Minutes. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the November 3, 2025 Bill List – Action Item

**ACTION TAKEN:** Trustee Hall made a motion to approve the November 3, 2025 Bill list. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – Torrance County resident Roy Hubbard commented about amendments to the Town's Cannabis Ordinance.

4.0 **Department Updates:**

**Police-** Chief Carter had the following update:

He will be getting his two new officers sworn in at the next meeting and he will continue working on parking lot lease agreements with property owners (Murphy and adjacent property owner). They had 76 calls in October. They resolved library property damage case; the juvenile driver was identified. They hired two new qualified officers, extending our coverage to midnight 7 days a week. The Coffee with a Cop open house is scheduled for November 19th, from 10am-2pm.

**Code Enforcement-** Code Enforcement Officer Teaney gave the following update:

He is currently housing 5 adult dogs and 4 puppies available for adoption. He is following up on the chicken removal compliance; reportedly, there are roosters still on the resident's roof. He obtained a key from Edwin for fire department access and to make copies for the police

department. Lastly, he has completed and submitted the application for the floodplain manager certification test and is waiting on approval.

**Fire/EMS** Chief Wolonsky gave the following update:

The Fire Station building renovations are almost complete; the electricity connection is pending and he has

Scheduled the epoxy floor installation. EMS billing collected \$15,800 in October.

**Library-** had no update for this meeting.

**Maintenance-** Maintenance presented the following update:

They hired a new full-time Maintenance worker. They are in the process of winterizing all the town buildings, the fixed a roof leak at town hall and replaced the furnace at MVD. They are contacting Ronnie Gustin for the airport gate repair quote. They are addressing the water leak at the baseball field and are contacting Accent to determine if the repair will be covered under the warranty. They are coordinating with Bo regarding the sewer tap inspection to verify proper installation. They are planning tree planting at park for spring; they are consulting with Robert at Duprees Trees. Lastly, the are getting with a property owner regarding a water line barricade.

**Administration-** had no updates for this meeting.

## **No Old Business**

## **New Business**

- 5.0 Amendments to Cannabis portion of Town Ordinance 01-2020 – Possible Action Item  
As a Cannabis business owner with the town limits, Trustee May recused herself and left the meeting.  
**ACTION TAKEN:** Trustee Hall made a motion to remove **SECTION 14.7 HOURS OF OPERATION** pending legal review. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sanchez- Yes, Trustee Hall – Yes. **MOTION CARRIED**  
**ACTION TAKEN:** Trustee Lovato made a motion to amend the ordinance to state that the Town will only allow 1 (one) Cannabis retail establishment per 1500 residents pending legal review. Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sanchez – Yes, Trustee Hall – Yes. **MOTION CARRIED**
- 6.0 Amendments to RV Park portion of Town Ordinance 01-2020- Possible Action Item – **NO ACTION**
- 7.0 Select ICIP projects for Capital Outlay requests- Action Item  
**ACTION TAKEN:** Trustee May made a motion to submit the following ICIP items for Capital Outlay funding:  
(1) Recreational facility, (2) Road/streetlight repair, (3) Wastewater treatment, (4) Water distribution, (5) Town vehicles. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 Mayor/Council:

Trustee Hall- donated art work to the Town and he would like for it to be displayed in the gym. He also informed the Board that long-time resident, Jeff Brock, has passed away.

Trustee May-said that Halloween night in town was really nice; it was great to see so many families out and about.

Trustee Lovato- said that the weeds will be pulled and the grass fertilized at the baseball field one more time before winter. The school has requested that all veterans in our community attend a presentation at 9:00am on Veterans Day.  
Lastly, the American Legion has gift for our veterans.

Trustee Sanchez- said that the Highschool Softball team will be practicing at the baseball field in November and December and he thanked the Public Works department for the repairs to Joseph.

Mayor Dial-said that the Town offices will close early tomorrow to allow employees to go vote. Lastly, Mayor Dial informed the Board about some legislation was passed that, in his words, is trying to strip the powers of the Mayors.

#### Adjournment -

**ACTION TAKEN:** Trustee Lovato made a motion to adjourn the meeting. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

**The Meeting Adjourned at 7:12pm.**

Approved: Nathan Dial  
Mayor Nathan Dial

Date: 11/17/2025

Attest: Michelle Jones  
Clerk/Treasurer Michelle Jones

Date: 11/17/2025